

# Terms of Use for the online service of RENK Group AG for the Annual General Meeting on June 26, 2024

## I. Scope

These Terms of Use apply to the online service for the Annual General Meeting of RENK Group AG ("Company") at [www.renk.com/agm](http://www.renk.com/agm). In addition, the provisions set out in the Convocation of the Annual General Meeting 2024 and the Notes on the rights of shareholders at [www.renk.com/agm](http://www.renk.com/agm) apply.

## II. Proxy authorisation and instructions to the company-nominated proxies

1. Until the end of voting period as specified by the chairman during the Annual General Meeting on June 26, 2024, proxy authorisation and voting instructions to the company-nominated proxies of RENK Group AG can be issued, amended or revoked via the online service.
2. RENK Group AG has appointed Ingo Schachel and Maximilian Bettermann, both c/o RENK Group AG, as company-nominated proxies with sole power of representation and bound by instructions.
3. The company-nominated proxies are obliged to vote on the proposed resolutions in accordance with your specific voting instructions. In the event of separate votes on combined resolution proposals under one agenda item, your voting instruction shall apply accordingly to the individual resolution proposal.
4. In case of extraordinary votes, the company-nominated proxies can only cast votes on your behalf if you issue new voting instructions via the online service until the end of voting period as specified by the chairman.
5. Proxy authorisation and voting instructions to the company-nominated proxies or postal votes cast effected via the online service will always be given priority. Proxy authorisation and voting instructions or postal votes cast issued in another way are invalid irrespective of the time of their receipt. However, in the event that several declarations have been made without using the online service in compliance with all form requirements and deadlines, the last declaration received will be given priority.
6. If the company-nominated proxies are authorised, their name will be included in the list of participants. Your name will not be disclosed. If you log in to the online service on the day of the Annual General Meeting, you will be considered "connected" and will be identified individually and under disclosure of your name in the list of participants.
7. Shareholders or their authorised representatives who have cast votes by proxy authorisation and voting instruction may obtain a voting confirmation as to whether and how the votes were counted via the RENK Group AG online service within one month after the day of the Annual General Meeting.

## III. Postal voting

1. Until the end of voting period as specified by the chairman during the Annual General Meeting on June 26, 2024, postal votes can also be cast, changed or revoked via the online service.
2. In the event of separate votes on combined resolution proposals under one agenda item, your postal vote shall apply accordingly to the individual resolution proposal.
3. In case of extraordinary votes, postal votes may also be cast until the end of voting period as specified by the chairman. Postal votes previously cast online or in writing for the regular vote shall be disregarded in the case of an extraordinary vote.
4. Postal votes cast or proxy authorisation and voting instructions to the company-nominated proxies effected via the online service will always be given priority. Postal votes cast or proxy authorisation and voting instructions issued in another way are invalid irrespective of the time of their receipt. However, in the event that several declarations have been made without using the online service in compliance with all form requirements and deadlines, the last declaration received will be given priority.

5. Shareholders or their authorised representatives who have cast votes by postal vote may obtain a voting confirmation as to whether and how the votes were counted via the online service of RENK Group AG up to one month after the day of the Annual General Meeting.

#### **IV. Proxy authorisation of third parties**

1. Until the end of voting period as specified by the chairman during the Annual General Meeting on June 26, 2024, you can grant proxy authorisation to third parties via the RENK Group AG online service.
2. If a shareholder authorises more than one person, the Company may reject one or more of them in accordance with the requirements laid down in Sec. 134 (3) sentence 2 AktG in conjunction with Art. 10(2) of the Shareholder Rights Directive (Directive 2007/36/EC of the European Parliament and of the Council of 11 July 2007 on the exercise of certain rights of shareholders in listed companies).

#### **V. Overview of statements**

The Company will publish the submitted statements including the name and place of residence or, as applicable, registered office of the submitting shareholder no later than June 21, 2024 in the online service accessible to registered shareholders and thus make them available to the registered shareholders before and during the Annual General Meeting.

#### **VI. Duties of care of the users of the online service**

1. When you receive your registration confirmation, please make sure that it is undamaged and that you keep it in a safe place. It is not permitted to pass on your access data to unauthorised persons. If you suspect that your login data to the online service has been misused, please report this immediately to the shareholder hotline at +49 (0) 89 2019 0398 so that we can block your personal access and supply you with new access data.
2. Please make sure to properly close and log out of the online service after use.

#### **VII. Hotline for technical problems**

If you encounter technical problems, please contact the RENK Group AG shareholder hotline at +49 (0) 89 2019 0398 or by e-mail to [hv-service.renk@adeus.de](mailto:hv-service.renk@adeus.de) or in writing to RENK Group AG, c/o ADEUS Aktienregister-Service-GmbH, Postfach 57 03 64, 22772 Hamburg.

#### **VIII. Information on data protection**

RENK Group AG processes personal data in connection with the preparation, execution and follow-up of the Annual General Meeting. Further details on data protection can be found in the RENK Group AG online service under "information on data protection" or in the invitation on the Annual General Meeting.